

2025 ADMISSIONS FOR INTERNATIONAL STUDENTS UNIVERSITY OF SEOUL



서울시립대학교
UNIVERSITY OF SEOUL

2025 ADMISSIONS FOR INTERNATIONAL STUDENTS

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2025 Spring & Fall Semesters

UNDERGRADUATE ADMISSIONS FOR INTERNATIONAL STUDENTS

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1 Admission Schedule

1) 2025 Spring Semester

Admission Process	Schedule	Remarks
Online Application	October 08, 2024 (Tue) – October 17, 2024 (Thu), 4PM	• Online application at http://oia.uos.ac.kr
Document Submission	October 18, 2024 (Fri) – November 01, 2024 (Fri), 4PM ※ Office hours: 9 AM – 6 PM, weekdays	• Submit to : Office of International Affairs (OIA) • After submitting the online application, please print out the application form, write down your signature and submit the form with other documents.
Audition, Performance Test, or Interview	December 03, 2024 (Tue)	• Only applicable for the certain departments which hold auditions, performance tests, or interviews • Department of Architecture (Architecture major), Design, Music, Sculpture
Notification of Admission Results	December 27, 2024 (Fri), 5PM (subject to change)	• Results will be posted on the OIA homepage. (http://oia.uos.ac.kr) • No individual notification will be provided
Tuition Payment	January 13, 2025 (Mon) – January 17, 2025 (Fri) ※ Bank hours: 9AM – 4PM, weekdays	• Any Woori Bank branch in Korea ※ If an applicant fails to pay their tuition within the designated period, their admission will be revoked without any prior notification.
Issuance of Certificate of Admission	January 22, 2025 (Wed) – January 27, 2025 (Mon)	• More details will be provided individually via email
Orientation	Late February 2025	• More details will be provided individually via email

2) 2025 Fall Semester

Admission Process	Schedule	Remarks
Online Application	April 14, 2025 (Mon) – April 24, 2025 (Thu), 4PM	• Online application at http://oia.uos.ac.kr
Document Submission	April 21, 2025 (Mon) – April 30, 2025 (Wed) 4PM ※ Office hours: 9 AM – 6 PM, weekdays	• Submit to : Office of International Affairs (OIA) • After submitting the online application, please print out the application form, write down your signature and submit the form with other documents.
Audition, Performance Test, or Interview	June 03, 2025 (Tue)	• Only applicable for the certain departments which hold auditions, performance tests, or interviews • Department of Architecture (Architecture major), Design, Music, Sculpture
Notification of Admission Results	June 20, 2025 (Fri), 5PM (subject to change)	• Results will be posted on the OIA homepage. (http://oia.uos.ac.kr) • No individual notification will be provided
Tuition Payment	July 14, 2025 (Mon) – July 18, 2025 (Fri) ※ Bank hours: 9AM – 4PM, weekdays	• Any Woori Bank branch in Korea ※ If an applicant fails to pay their tuition within the designated period, their admission will be revoked without any prior notification.
Issuance of Certificate of Admission	July 23, 2025 (Wed) – July 31, 2025 (Thu)	• More details will be provided individually via email
Orientation	Late August 2025	• More details will be provided individually via email

※ The above schedule is subject to change.
※ All applicants must submit the required documents within the designated period (according to Korea Standard Time) and those who fail to submit will be ineligible for admission.

Admission Inquiries | Office of International Affairs (OIA)

Tel : +82-2-6490-6662, 6663 / FAX : +82-2-6490-6664

Email : iice-under@uos.ac.kr

Homepage : <http://oia.uos.ac.kr> → For International Students → Studying at UOS → International Admissions

Address To : Program Coordinator (Undergraduate)
UNIVERSITY OF SEOUL
163, Seoulsiripdae-ro, Dongdaemun-gu, Seoul, South Korea Postal Code : 02504

Online Application Inquiries | Uway Apply

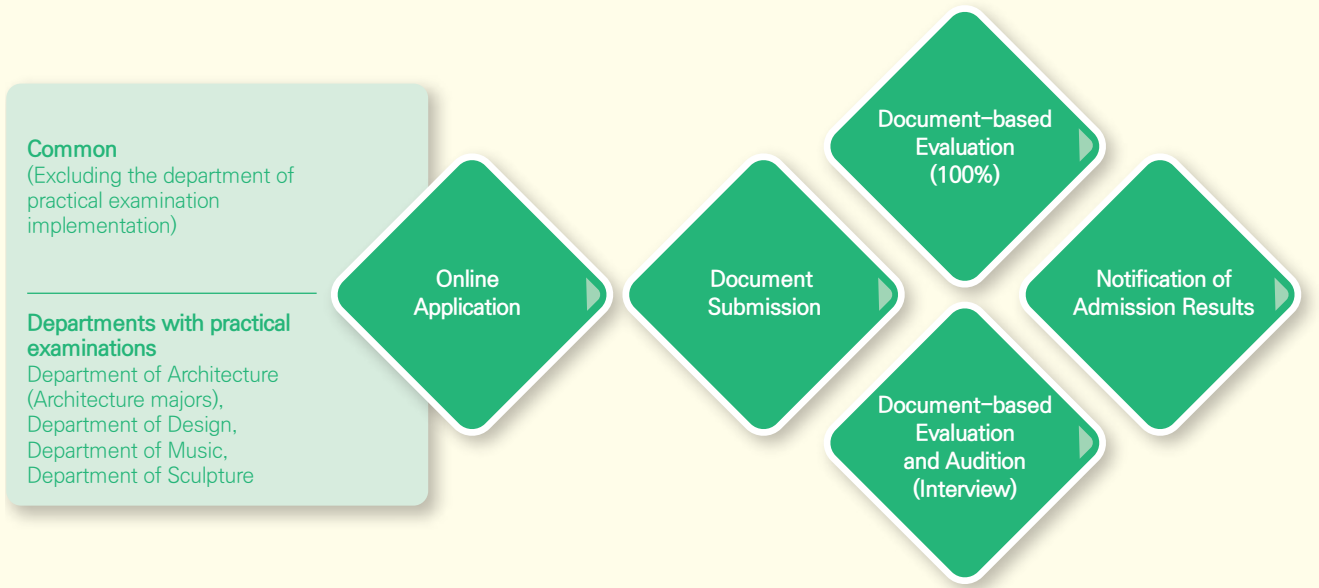
Tel : +82-1588-8988 / FAX : +82-2-2102-5608

2 Number of Students to be Admitted

There is no quota (unless there is special consideration for supernumerary admissions)

3 Method of Evaluation

100% Document-based evaluation (Excluding the departments with practical examinations)



4 Admission Requirements

1) Nationality

- The candidate AND both of his or her parents must be non-Koreans.**
- Applicants who are stateless or hold multiple nationalities, one of which is Korean citizenship, are ineligible to apply as international students.
 - If an applicant or the applicant's parents do NOT hold foreign nationality by birth, then the applicant must submit proof of their renunciation or loss of South Korean (ROK) citizenship in pursuit of another nation's citizenship. (Only for cases where an applicant and his/her parents had all acquired foreign nationality before the applicant's entrance to high school.)
 - If a applicant is adopted and acquired a foreign nationality, he/she can apply only if he/she has acquired a foreign nationality before entering elementary school (G1)

2) Academic Background

Type	Basic Educational Requirements
Freshman Applicant	• Applicants must have graduated or be expected to graduate from high school at a regular educational institute in South Korea or abroad, or they must be deemed to have completed high school-level education (or its legal equivalent).
Transfer Applicants	• Applicants must have or be expected to have an academic record of at least two years (four semesters) from a regular undergraduate program and have earned at least half of the credits required to graduate from the university they are currently attending. (at least 2/3 of credits required to graduate from UK universities) • Students who have graduated (or expected) a 2 or 3 year colleges can transfer to UOS ※ Transfer students will become third year students.

※ Any school qualification exams taken in Korea or overseas through curricula such as home-schooling, online courses, GED, adult education, or language school will not be considered as regular school curriculum.
※ Acknowledgement of having the academic qualifications equivalent to high school graduates.
– Article 98 of the Enforcement Decree of the Elementary and Secondary Education Act
("Acknowledgement of Academic Background Equivalent to High School Graduates") Sub-paragraph 9 of Paragraph 1

Period of Education			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Republic of Korea	12	6-3-3-4	6 years						3 years			3 years			4 years			
Overseas School System	12	5-3-4-4	5 years					3 years			4 years			4 years				
	13	6-4-3-3	6 years						4 years			3 years			3 years			
	11	6-3-2-5	6 years						3 years			2 years*			5 years			
	13	2-4-3-4-3	2 years		4 years				3 years			4 years				3 years		
	12	8-4-4	8 years									4 years			4 years			

- Applicants are eligible to apply to the UOS if the applicant has completed all their elementary and secondary school coursework overseas in one country.
- Applicants who have completed 12 years of education or more in two or more countries are eligible to apply through the UOS's admission process. However, those who have only completed 11 years or less are not eligible to go through the UOS's admission process but must be re-enrolled or transferred to a high school in Korea or overseas.
(For those who completed 11 years, the applicant's high school coursework will be recognized only if the applicant completed the last three years of their secondary education in one country.)
- Insufficiencies in the number of years of primary and secondary school attended can be made up if the applicant studies at a university in their country for long enough to make up for the difference. This extra time will be recognized as part of a full high school curriculum.
※ These discrepancies are due to the total number of years of coursework of the corresponding nation's school year system differing from the 12 years offered by South Korea's Ministry of Education.
- The standard date for high school graduation qualification is recognized until the day before the entrance date of UOS.
(However if the relevant country's academic year starts one month later than Korea's (Japan, etc.), the period of study at a foreign school within the scheduled period is exceptionally recognized within one month of range.)

3) Language Proficiency Requirements

- A person who meets the above nationality and educational background requirements and meets one of the following conditions:

Type	Basic Language Proficiency Conditions
Freshman applicants	① Has achieved (or expected) level 3 or higher on the TOPIK or TOPIK IBT ② Has completed (or expected) level 3 or higher at the Korean Language and Culture Program (KLCP) of the University of Seoul ③ Has completed (or expected) KLCP level 4 or higher at the certified university of the International Education Quality Assurance System (IEQAS). ④ Has completed the middle and high-level Korean language understanding curriculum for overseas Koreans of NIIED
Transfer applicants	① Has achieved (or expected) level 4 or higher on the TOPIK or TOPIK IBT ② Has completed (or expected) level 4 or higher at the Korean Language and Culture Program (KLCP) of the University of Seoul ③ Has completed (or expected) KLCP level 5 or higher at the certified university of the International Education Quality Assurance System (IEQAS).

- ※ Applicants must scan and upload the above documents that are valid until the deadline for online applications.
- ※ Trial test result are not accepted.
- ※ All students of UOS must meet the Korean language requirement for graduation by obtaining a TOPIK level 4 or higher.
- ※ If you are planning to obtain a TOPIK or expected to complete a KLCP, you have to submit your examination admission ticket or proof of enrollment when applying for admission. In this case, a TOPIK certificate or certificate of completion of KLCP must be submitted by the period below. (If not submitted within the period, you will be disqualified.)
 - Spring semester of the 2025: Until November 29, 2024 (Fri), 6PM
 - Fall semester of the 2025: Until May 30, 2025 (Fri), 6PM
- ※ Among the students accepted to the University of Seoul, those who do not attain level 4 (or higher) on TOPIK or complete level 4 or higher at the Korean Language and Culture Program of the University of Seoul are permitted to register for maximum of 9 credits each semester and must register for the Korean Language and Culture Program (KLCP) of the University of Seoul at their own expense until language standards are met. (Refer to following details)

〈Credit restrictions per Semester Due to the Level of Korean Language Proficiency〉

- All students accepted to the University of Seoul will be given conditions on taking regular courses based on the results of the Korean language proficiency test/certificate that they submit to the University of Seoul. Following is the limits on course credits a student can take according to their current language proficiency.

No.	Current Language Proficiency	Korean Language Proficiency Requirements 〈TOPIK or KLCP〉	Course Credit Limit
1	Achieved level 4 or higher on the TOPIK or completed level 4 or higher at the Korean Language and Culture Program (KLCP) of the University of Seoul (UOS).	None	None
2	Achieved level 3 on the TOPIK or completed level 3 at the Korean Language and Culture Program (KLCP) of the University of Seoul (UOS).	Must attain level 4 or higher on TOPIK or complete level 4 Korean Language courses at the KLCP of the UOS	Max 9 credits per semester

- ※ Those who fall into the second category on the above table should register for Korean language courses at the KLCP of the UOS until they attain the level of the first category
 - Students must pay for KLCP tuition if they attend.
 - If a student has acquired level 4 on the TOPIK or completed the level 4 Korean language course at the KLCP of the UOS by the time they register for a new semester, they will have no restrictions for the number of course credits they can take.

4) Additional Requirements for Departments Which Hold Auditions, Performance Tests, or Interviews

No.	Department		Department Requirements	Remarks	Freshman	Transfer
1	Department of Architecture	Architecture majors	- [Mandatory, free format] A Portfolio - [Freshman] Completion certificate of one year or more study at an architecture-related department. - [Transfer] Completion certificate of two year or more study at an architecture-related department.	1) Portfolio-based in-depth interview 2) Performance test	○	○
2	Department of Design	Visual Design majors	- [Mandatory, non-returnable, free format] A Portfolio - [If applicable] Completion certificate of one year or more study at art-related department or institute - Performance test: Fundamental molding design (on quarto paper) ※ Bring your own materials (writing and coloring tools, etc.)	1) Portfolio-based in-depth interview 2) Performance test	○	○
		Industrial Design majors	- [Mandatory, non-returnable, free format] A portfolio - [If applicable] Completion certificate of one year or more study at an art-related department or institute - Performance test: Basic 3D concept sketch (on quarto paper; 2 hours)		○	X
3	Department of Music		- Audition (performance test) for each major (refer to 12p) - Composition applicants must submit a portfolio	1) In-depth interview 2) Performance test	○	○
4	Department of Sculpture		- [Mandatory, A4 sized or smaller, free format] A portfolio - [Mandatory] A completion certificate of one year or more study at an art-related department. - Performance test: same theme and time as Korean candidates of the same academic year	1) Portfolio-based in-depth interview 2) Performance test	○	○

- ※ Auditions/interviews/performance tests:
Held at designated places for each department (notified separately; applicants are required to bring personal ID and identification card). Shall be conducted in the field, and individual announcements will be made if changes are made depending on the department, COVID-19 situation, etc

5 Fields of Study

College	Department / Majors				Freshman	Transfer	
Public Affairs and Economics	Public Administration				○	○	
	International Relations				○	○	
	Social Welfare				○	○	
	Economics				○	○	
	Science in Taxation				○	○	
Business Administration	Business Administration				○	○	
Engineering	Electrical and Computer Engineering				○	○	
	Chemical Engineering				○	○	
	Mechanical and Information Engineering				○	○	
	New Materials Science and Engineering				○	○	
	Civil Engineering				○	○	
	Computer Science and Engineering				○	○	
	Artificial Intelligence				○	○	
Humanities	English Language and Literature				○	○	
	Korean Language and Literature				○	○	
	Korean History				○	○	
	Philosophy				○	○	
	Chinese Language and Culture				○	○	
Natural Science	Mathematics				○	○	
	Statistics				○	○	
	Physics				○	○	
	Life Sciences				○	○	
	Environmental Horticulture				○	○	
	Applied Chemistry				○	○	
Urban Science	Architecture		– Architectural Engineering		○	○	
			– Architecture (five-years)		○	○	
	Urban Planning and Design				○	○	
	Transportation Engineering				○	○	
	Landscape Architecture				○	○	
	Urban Administration				○	○	
	Urban Sociology				○	○	
	Geoinformatics				○	○	
	Environmental Engineering				○	○	
	Arts and Sports	Music	Composition			○	○
Vocal Music			○	○			
Piano			○	○			
Orchestra Music			String	Violin, Contrabass, Viola, Cello, Classical Guitar		○	○
			Wind	Oboe, Clarinet, Trombone, Bassoon, Tuba, Flute, Trumpet, Horn		○	○
			Percussion		○	○	
Design		Visual Design			○	○	
		Industrial Design			○	X	
Sport Science				○	○		
Sculpture				○	○		

6 Required Application Materials

1) Required Materials for Freshman Applicants

- Any documents not written in Korean or English should be notarized in English. (original document should be attached)
- All documents must be original hard copy and issued within one year of the deadline of document submission.
Be careful not to enter information incorrectly, such as Korean name, English name (based on the English name written in the passport), date of birth, phone number, and email address.
- In addition to the above documents, related documents may be requested to determine the eligibility and authenticity of the application.
- Application documents are available on the OIA website (<http://oia.uos.ac.kr>) to download and print.

No	Documents Checklist	Notes
1	Checklist for documents submission	This document can be printed after completing the application (up to payment). Fill this in after printing it out. ※ Arrange the materials in the order designated on the Checklist
2	Application form ※ The English spelling of the applicant's name of all documents must correspond to the name on the passport.	Print it after finishing the online application and paying the application fee on the OIA website. ※ You must hand-sign in the signature box on page 2 of the application form. ※ You must scan and upload the documents that are valid until the deadline for the submission of online applications. ※ The name of school and date of graduation written on the application form and submitted documents should match exactly.
3	A photocopy of the applicant's passport	Submit a photocopy of applicant's valid passport
4	A photocopy of the applicant's alien registration card (if applicable)	Submit a photocopy of both the front and back
5	Certificates of language proficiency ※ Submit documents proving language proficiency valid as of the online application deadline	– A transcript of level 3 or higher on the Test of Proficiency in Korean (TOPIK PBT/IBT) – A certificate of completion (or enrollment) of the Korean language courses (level 3 or higher) from the Korean Language & Culture Program (KLCP) of the University of Seoul (UOS) – A certificate of completion (or enrollment) of the Korean language courses (level 4 or higher) from the certified university of the International Education Quality Assurance System (IEQAS)
6	Verification report from the China Academic Degrees and Graduate Education Development Center ※ Only for those who received their diploma in China	〈General High School Graduate〉 – A print of online CHSI certificate 〈Vocational/Technical/Other High School Graduate〉 – Refer to school information confirmation document and p.14, 7. Information on Authentication of International Academic Documents ※ Expected graduate applicant: must submit consular authentication of their enrollment certificate, certificate of expected graduation, and transcript. After acceptance, additional submission of academic qualification (general high school) or consular authentication document(vocational/technical/other high school) required
7	Certificate of enrollment from high school ※ Only for those who is currently enrolled at	〈Korean High School Graduate〉 – Original copy of (expected) certificate of graduation, transcript, and student record II ※ Refer to p.14, 7. Information on Authentication of International Academic Documents 〈Non-Chinese High School Graduate〉 – Apostille or consular authentication document ※ Those who attended to 11 years schools must submit additional transcript of the final three years ※ Refer to p.14, 7. Information on Authentication of International Academic Documents
8	Certificate of (expected) graduation from high school	〈Chinese High School Graduate〉 – Apostille or consular authentication document ※ Refer to p.14, 7. Information on Authentication of International Academic Documents
9	Official academic transcript from previously enrolled high school(s) ※ The grading system and full marks standards should be specified in the transcript	
10	Studying period table	Print it after finishing the online application and paying the application fee on the OIA website and sign it
11	Consent to academic records requests	
12	Statement of financial support	※ for the admitted students only
13	Bank statement belonging to the applicant's financial guarantor	※ for the admitted students only – Minimum of 20,000,000 KRW (or equivalent amount of other currencies) ※ Refer to p.18, 13. Documents for Issuance of Certificate of Admission ※ The account holder must be the applicant or his/her parents. For those with alien registration card, only the bank statement with the applicant's name is accepted. A simple copy of the bank book will not be accepted.

No	Documents Checklist	Notes
14	Certificate confirming the nationality of the applicants and their parents	- Photocopy of valid passport or documents issued by the government ※ If the applicant or either of their parents hold Chinese citizenship, submit a copy of their Chinese ID Card [Notarized translation] ※ If the applicant's parents are divorced or either or both are deceased, certificates to prove these matters (parental right, custody, etc.) are also required. [Notarized translation]
15	A certificate of family relations between the applicant and their parents	《Applicants who are not Chinese citizens》 - Original certificate proving family relations issued by the government (family register, birth certificate, residence register, family relation certificate, etc.) [English Notarized] 《Applicants who are Chinese citizens》 - Certificate of household registration [English Notarized] - Certificate of family relations [English Notarized] (If the person in the household register is the parent and the family is not separated, it does not need to be submitted) ※ Notes for all applicants - The English spelling of the applicant's name of all documents must correspond to the name on the passport. - In case of special matters related to family relations and nationality (divorce/re-marriage/non-marriage/death/missing/acquisition of Korean nationality, etc.) additional documents must be submitted e.g. Divorce certificate, family relations certificate, single parent certificate, death certificate, missing certificate, Korean nationality acquisition certificate, etc * If father or mother remarries a Korean national, it is necessary to submit a family relationship certificate of Korean spouse.
16	Additional documents (Those who apply for the departments requiring a practical examination)	- Departments of Architecture, Design(Industrial and Visual Design), Music, Sculpture

2) Required Materials for Transfer Applicants

- Any documents not written in Korean or English should be notarized in English. (Original document should be attached)
- All documents must be original hard copy and issued within one year of the deadline of document submission.
- Be careful not to enter information incorrectly, such as Korean name, English name (based on the English name written in the passport), date of birth, phone number, and email address.
- In addition to the above documents, related documents may be requested to determine the eligibility and authenticity of the application.
- Application documents are available on the OIA website (<http://oia.uos.ac.kr>) to download and print.

No	Documents Checklist	Notes
1	Checklist for documents submission	This document can be printed after completing the application (up to payment). Fill this in after printing it out. ※ Arrange the materials in the order designated on the Checklist
2	Application form ※ The English spelling of the applicant's name of all documents must correspond to the name on the passport.	Print it after finishing the online application and paying the application fee on the OIA website. ※ You must hand-sign in the signature box on page 2 of the application form. ※ You must scan and upload the documents that are valid until the deadline for the submission of online applications. ※ The name of school and date of graduation written on the application form and submitted documents should match exactly.
3	A photocopy of the applicant's passport	Submit a photocopy of applicant's valid passport
4	A photocopy of the applicant's alien registration card (if applicable)	Submit a photocopy of both the front and back
5	Certificates of language proficiency ※ Submit documents proving language proficiency valid as of the online application deadline	- A transcript of level 4 or higher on the Test of Proficiency in Korean (TOPIK PBT/IBT) - A certificate of completion (or enrollment) of the Korean language courses (level 4 or higher) from the Korean Language & Culture Program (KLCP) of the University of Seoul (UOS) - A certificate of completion (or enrollment) of the Korean language courses (level 5 or higher) from the certified university of the International Education Quality Assurance System (IEQAS)

No	Documents Checklist	Notes
6	Verification report from the China Academic Degrees and Graduate Education Development Center ※ Only for those who received their diploma in China	1. High School: CHSI online certificate (genreal high school) or consular authentication document(vocational/technical/other) 2. University: a report on academic qualification (in English) for universities (2, 3, and 4 years) 3. A copy of school information confirmation ※ Must submit both high school and university verification reports
7	A certificate of graduation from high school	《Korean High School Graduate》 - Original copy of (expected) certificate of graduation, transcript, and student record ※ Refer to p.14, 7. Information on Authentication of International Academic Documents 《Non-Chinese High School Graduate》 - Apostille or Consular authentication document ※ Refer to p.14, 7. Information on Authentication of International Academic Documents 《Chinese High School Graduate》 - Apostille or Consular authentication document ※ Refer to p.14, 7. Information on Authentication of International Academic Documents ※ Only for those students who attended more than two years in the four-year-course university or graduated from 2-3 year college can transfer to UOS
8	Certificate of enrollment or (expected) graduation from university	
9	Official academic transcript of the previously enrolled university ※ The grading system and full marks standards should be specified in the transcript. ※ Transcript including credits and grades for all school years	
10	Documents regarding the number of credits required for graduation of the recently enrolled university	Specify the number of credits required to graduate in the applicant's department at their previous university (written in English)
11	Studying period table	Print it after finishing the online application and paying the application fee on the OIA website and sign it
12	Consent to academic records requests	
13	Statement of financial support	※ for the admitted students only
14	Bank statement belonging to the applicant's financial guarantor	※ for the admitted students only - Minimum of 20,000,000 KRW (or equivalent amount of other currencies) ※ Refer to p.18, 13. Documents for Issuance of Certificate of Admission ※ The account holder must be the applicant or his/her parents. For those with alien registration card, only the bank statement with the applicant's name is accepted. A simple copy of the bank book will not be accepted.
15	Certificate confirming the nationality of the applicants and their parents	- Photocopy of valid passport or documents issued by the government ※ If the applicant or either of their parents hold Chinese citizenship, submit a copy of their Chinese ID Card [Notarized translation] ※ If the applicant's parents are divorced or either or both are deceased, certificates to prove these matters (parental right, custody, etc.) are also required. [Notarized translation]
17	A certificate of family relations between the applicant and their parents	《Applicants who are not Chinese citizens》 - Original certificate proving family relations issued by the government (family register, birth certificate, residence register, family relation certificate, etc.) [English Notarized] 《Applicants who are Chinese citizens》 - Certificate of household registration [English Notarized] - Certificate of family relations [English Notarized] (If the person in the household register is the parent and the family is not separated, it does not need to be submitted) ※ Notes for all applicants - The English spelling of the applicant's name of all documents must correspond to the name on the passport. - In case of special matters related to family relations and nationality (divorce/re-marriage/non-marriage/death/missing/acquisition of Korean nationality, etc.) additional documents must be submitted e.g. Divorce certificate, family relations certificate, single parent certificate, death certificate, missing certificate, Korean nationality acquisition certificate, etc * If father or mother remarries a Korean national, it is necessary to submit a family relationship certificate of Korean spouse.
17	Additional documents (those who apply for the departments requiring a practical examination)	Departments of Architecture, Design(Industrial and Visual Design), Music, Sculpture

Information on Authentication of International Academic Documents

Applicants with diploma of overseas school must submit certified graduation/degree/enrollment document and all-year transcripts during the submission period.

1) Undergraduate Freshman

Type		Documents that Require Authentication	Submission Procedure
(Expected) Graduates of a high school located in Korea		High school certificate of (expected) graduation	Submission of original copy
		Transcript	
		Student record II	
Overseas High School (Expected) Graduate (Other than Korean, Chinese High School)		(Expected) Certificate of graduation	Apostille or consular authentication document
		High School Transcript	
		Transcript of the final three years of 11-year-course school (if applicable)	Apostille or consular authentication document
Chinese High School (Expected) Graduate	General High School	(Expected) Certificate of graduation	1. A print of online CHSI certificate (In english) 2. Apostille or consular authentication in certificate of graduation ※ Submit both 1 and 2
		Transcript	Apostille or consular authentication document
	Other than General High Schools	(Expected) Certificate of graduation	Refer to 1-1. Guidelines for submitting certificate of graduation for other than general high school
		Transcript	Apostille or consular authentication document

1-1. Guidelines for submitting certificate of graduation for other than general high school

Type		Examination Standard	Note
Secondary Vocational High School	Regular Specialized Secondary Schools	1. Issue document by online 1) Notarized translation of certificate of graduation issued by local education authorities + school information confirmation : Apostille or consular authentication document * Only acknowledge if authenticity can be verified online 2. Issue document by offline 1) Notarized translation of certificate of graduation issued by local education authorities : Apostille or consular authentication document 2) Notarized translation of the school's self-issued certificate of graduation : need City's Office of Education and Apostille or consular authentication document	Select 1
	Vocational High Schools		
	Adult Specialized Secondary Schools		
	Skilled Workers Schools	Website of the Ministry of Human Resources and Social Security (http://www.mohrss.gov.cn/) Online Copy of Inquiry + Apostille or consular authentication document * Only acknowledge if authenticity can be verified online	-
Other certified schools (Schools not included above - International High School, Art High School, etc.)		Notarized translation of the school's self-issued certificate of graduation : Apostille or consular authentication document * Certificate of Establishment Approval - Must Submit A Copy of 事业单位法人证书 or 民办学校办学许可证 (Only accept academic curriculum, notarized translation is not required)	-

2) Undergraduate Transfer

Type		Verification Requirements	Submission Procedure
Previous university/ college located in Korea	Graduate of more than two years in four-year-course university	Certificate of (expected) completion of at least 2 academic years or enrollment certificate	Submission of original copy
		Transcript from previous university	
		Certificate of high school graduation	In accordance with the above submission criteria of Table 1. Undergraduate Freshman
	Applicants who acquired an associate degree	Certificate of (expected) graduation at previous university	Submission of original copy
		Transcript from previous university	
		Certificate of high school graduation	In accordance with the above submission criteria of Table 1. Undergraduate Freshman
Previous university/ college located in a country other than China and Korea	Graduate of more than two years in four-year-course university	Certificate of (expected) completion of at least 2 academic years or enrollment certificate	Apostille or consular authentication
		Transcript from previous university	
		Certificate of high school graduation	
	Applicants who acquired an associate degree	Certificate of (expected) graduation at previous university	
		Transcript from previous university	
		Certificate of high school graduation	
Previous university/ college located in China	Graduate of more than two years in four-year-course university	Certificate of (expected) completion of at least 2 academic years or enrollment certificate	A print of online CHSI certificate (in English)
		Transcript from previous university	Apostille or consular authentication
		Certificate of high school graduation	1. A Print of online CHSI certificate (in English) or refer to above 1-1. Guidelines for submitting certificate of graduation for other than general high school 2. Apostille or consular authentication in certificate of graduation
	Applicants who acquired an associate degree	Certificate of (expected) graduation at previous university	A print of online CHSI certificate (in English)
		Transcript from previous university	A print of online CHSI certificate (in English) or consular authentication certificate
		Certificate of high school graduation	1. A Print of online CHSI certificate (in English) or refer to above 1-1. Guidelines for submitting certificate of graduation for other than general high school 2. Apostille or consular authentication in certificate of graduation

8 Important Notes

1) Eligibility

- ① Applicants must meet all admission requirements. (Nationality, academic background and language proficiency)
- ② Applicants who are stateless or holding multiple citizenships alongside their Korean citizenship are ineligible to apply as international students.
- ③ If an applicant or the applicant’s parents do NOT hold foreign nationalities by birth, then the applicant must submit proof of their renunciation or loss of South Korean (Republic of Korea) citizenship in pursuit of another nation’s citizenship. (Only permitted when an applicant and their parents both acquired foreign citizenship before the applicant entered to high school.)
- ④ Any school qualification exams taken in Korea or overseas through curricula such as home-schooling, online courses, GED, adult education, or language school will not be considered for regular school curriculum.

2) Basic Matters Regarding the Submission of Documents

- ① After the online application is completed on the Uway Apply website, print out the UOS’s forms (from the OIA webpage and submit all the required admission materials via post to the OIA office.)
- ② All supporting documents must be original and issued within 1 year from the deadline for the online application. (As for Bank Statement - within 30days)
- ③ All submissions must be in Korean or English. Documents not written in Korean or English must be submitted with a notarized English translation by an authorized office located in the country where the submissions are originated from. ※ Applicants’ own translation will not be accepted.
- ④ The spelling of the applicant’s name written in English on all their documents must correspond to the spelling of their name on their passport.
- ⑤ Submitted documents will not be returned. We encourage applicants to prepare enough additional documents for visa application in advance.
- ⑥ Submission documents may be added or subtracted as required.
- ⑦ Be careful not to enter information incorrectly, such as Korean name, English name (based on the English name written in the passport), date of birth, phone number, and email address.
- ⑧ The applicant is responsible for any disadvantages caused by a mistake or omission in the documents. If the submitted documents have not met the minimum requirement, the applicant will be excluded from the document evaluation.
- ⑨ Regarding application forms and all the submitted documents, if any forgeries, counterfeits, falsified statements, or other unjust actions are discovered, the applicant will be rejected. If such matters are identified, even after admission, the acceptance of admission will be revoked and paid tuition fees will not be refunded.

3) Admission Proceedings

- ① Please write the contact information (phone number(s), email address(es), etc.) that you can be reached at on the application form. The University of Seoul does not bear any responsibility for any disadvantages caused by contact issues whatsoever.
- ② Information regarding admission scores will not be disclosed.

4) Requirements for Graduation

- ① Admitted applicants who do not hold a level 4 or higher on the TOPIK when they enter the school are required to achieve this level before their graduation.
- ② Regardless of the time of admission (March or September), freshmen must complete eight semesters (10 semesters for architecture major in the department of architecture) and transfer students must complete four semesters to graduate. However, in the case of early graduation, it is possible only if the requirements for early graduation are met after application.
- ③ Each department may have qualifications or prerequisite subjects according to internal regulations.
- ④ Graduation credits and other graduation requirements vary for each department, so please check them with the department’s office.
- ⑤ In the case of transfer students, the accredited credit of the UOS is determined by their previously enrolled university’s completion credit, and accordingly, even if they enter the third grade, they may not be able to graduate within two years.

5) Additional Notes

- ① Schedules and content may change according to the universities’ policies.
- ② All notifications will be posted on the OIA website at <https://oia.uos.ac.kr> (no individual notification will be provided.)
- ③ This application guide was originally written in Korean and then translated into other languages. If there are any disparities on the interpretation of its meaning, the Korean language version takes priority.
- ④ In the event of a semantic conflict in this guidelines, the Korean guidelines will be prioritized.

9 Notes for Submission of Certificate of Graduation

- ① Certificate of graduation and transcripts certified by the CHSI or consul (Apostille) must be submitted by the deadline. However, if the certification cannot be submitted within the application period, it must be submitted by the following period. ※ Submission deadline: Spring Semester - November 15, 2024 (Fri) / Fall Semester - May 16, 2025 (Fri)
- ② If you are an expected graduate, you must submit a certificate of graduation and a transcript certified by the CHSI or consul (Apostille). ※ Submission deadline: Final certificate and transcript must be submitted as soon as it is issued Spring Semester - January 17, 2025 (Fri) / Fall Semester - July 18, 2025 (Fri) However, exceptions will be accepted when time differences in academic schedules in the applicants’ nation and Korea are less than one month.(ex. Japan) ※ Among the applicants who have been accepted, those who had not graduated from or were expected to finish school (when they applied) must submit their certificate of graduation or completion and their final transcripts or consul (CHSI or Apostille) to a OIA coordinator before the semester starts. If these documents are not submitted, admission will be rescinded even after admission.
- ③ After the final admission process, the OIA may request an applicant’s academic records from the highest level school they attended based on the form of consent to academic record requests submitted by the applicant. If the requested confirmation certificate is not received within six months, the applicant must individually contact the school where they graduated and submit their official academic records. If the school fails to submit the applicant’s official academic records, admission will be rescinded.

10 Application Fee

1) Application fee: KRW 80,000

2) Payment Method

- ① Applicants must pay the application fee online. (Please refer to the guidelines regarding online payment).
- ② If the payment is not completed during the application period, the application will be automatically rescinded.
- ③ When the application payment is completed then an application number will be provided to the applicant. Once application materials have been printed, the online application process is finished and no changes will be permitted (such as changes related to the application process, chosen major, etc) and cancellation will be impossible.

3) Refund: The application fee is refundable in the following situations

Reasons for refund	Amount of refund
Unable to complete the admission process due to reasons which are the fault of the UOS.	Full Amount
Unable to complete the admission process due to natural disaster.	
Unable to complete the admission process due to hospitalization due to illness or accident, or the applicant’s death. (Documentary proof is required)	

11 Scholarships for International Undergraduate Students

1) Full-tuition scholarship: top 10 percent of international students

2) Half-tuition scholarship: between the top 10 and 20 percent of international students

※ Recipients of outside scholarships are not eligible to receive any intramural scholarships that waive tuition fees.

12 Dormitory Application

- 1) Applicants must apply for a dormitory during the designated application period.
- 2) A dormitory is assigned only to applicants who applied during the application period, and the result of dormitory assignment will be notified to applicants after they pay tuition.

Types	Facility	Fee (Including a KRW 100,000 deposit)
Residence Hall	a room for two a room for three	KRW 796,000 per semester (16 weeks)
International House	2 rooms shared by 2 people 3 rooms shared by 3 people 4 rooms shared by 4 people 5 rooms shared by 5 people	KRW 1,100,000 per semester (16 weeks)

※ The above costs are based on the fall semester of 2024. More information is available on the dormitory website (<http://dormitory.uos.ac.kr/>).

13 Documents for Issuance of Certificate of Admission

Type	Requirement	Details			
All accepted students	A copy of statement of financial support and bank statement	Spring semester	Date of issue: After January 1, 2025	A copy of a bank statement with applicant or applicant's parent as an account holder	
		Fall semester	Date of issue: After July 1, 2025		
		Standard amount	Minimum of 20,000,000 KRW (or equivalent amount of other currencies)		
		Deadline: Spring Semester - January 19, 2025 (Fri) Fall Semester - July 19, 2025 (Fri) ※ Print the Statement of Financial Support from the OIA website ※ from Chinese banks, the assets must be frozen, and only documents issued within 6 months of the submission date are accepted. Spring Semester: by March 31, 2025 (Sun) Fall Semester: by September 30, 2025 (Mon) ※ If the bank statement is not in Korean or English, you must submit a Korean or English translation notarization. ※ Regardless of visa type, all accepted applicants must submit a bank statement.			
Accepted students who applied as an expected graduate	Final Certificate of Education	Applicants who applied as an expected graduate, certificate from the CHSI or consul (apostille), certificate of graduation, and transcript must be submitted. Deadline: As soon as the certificate of graduation and transcript is issued Spring Semester - by January 19, 2025 (Fri) Fall Semester - by July 19, 2025 (Fri) Refer to 14, 7. Information on Authentication of International Academic Documents If your graduation schedule is later than the above schedule, you should contact the OIA coordinator in advance.			

※ If these documents are not submitted, admission will be rescinded even after admission.

14 Audition Requirements for the Department of Music

Major			Requirements	
Musical Composition			① Interpretation and analysis of traditional harmonies (60 min) ② Piano performance: a work of the applicant's choice (fast movement without repetition, and from memory) ③ Composition portfolio (submitted along with the application form) – Submit three songs which an applicant has composed and files of their performance or MIDI files. ※ ①, ②, ③ all mandatory	
Vocal Music			① Italian song ② German song ※ ①, ② mandatory ※ However, when singing an aria, it should be sung in the original language, but it should not overlap with the other songs and languages. e.g. Italian song + German song, Italian aria + German song, Italian song + German aria etc.	
Piano			① Test Piece: F. Chopin's Étude Op. 10, or Op. 25.(Except No.3 of Op.10, No.6 of Op.10, and No.7 of Op.25.) ② Test Piece: a fast-tempo song, applicant's choice, except the F. Chopin Etude category in ①. ※ Both ① & ② are mandatory.	
Orchestra Music	Strings	Violin	• One prepared piece (Except for slow movements or cadenzas)	
		Contrabass		
		Viola		
		Cello		
		Classical guitar		
	Wind	Oboe		
		Clarinet		
		Trombone		
		Bassoon		
		Tuba		
		Flute		
		Trumpet		
		Horn		
	Percussion			① Timpani (a work of the applicant's choice) ② Snare drums – A work of the applicant's choice – Roll: pp < ff > pp (10 seconds) ③ Marimba – A work of the applicant's choice – Major, relative major, and minor keys (natural, harmonic, or melodic). Applicants will be drawn at random. ※ Department of Music provides a Corogi SP3000 5 Octave marimba ※ ①, ②, ③ all mandatory (note: ③ must be performed by memorizing)

15 Contact Information

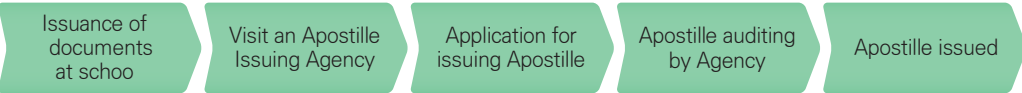
College	Department		Location	Telephone
Public Affairs and Economics	Public Administration		The 21st Century Building #215	+82-2-6490-2010~1
	International Relations		The 21st Century Building #213	+82-2-6490-2035~6
	Social Welfare		The 21st Century Building #406	+82-2-6490-2075~6
	Economics		Mirae Hall #504	+82-2-6490-2051~2
	Science in Taxation		The 21st Century Building #411	+82-2-6490-2095~6
Business Administration	Business Administration		Mirae Hall #506	+82-2-6490-2210~5
Engineering	Electrical and Computer Engineering		Information and Technology Building #401	+82-2-6490-2310~1
	Chemical Engineering		The 1st Engineering Building #308	+82-2-6490-2360~2
	Mechanical and Information Engineering		Science and Technology Building #428	+82-2-6490-2380~1
	New Materials Science and Engineering		Science and Technology Building #516	+82-2-6490-2400~1
	Civil Engineering		Architectural and Civil Engineering #326	+82-2-6490-2420
	Computer Science and Engineering		Information and Technology Building #202	+82-2-6490-2440~2
	Artificial Intelligence		Changgong Hall #415	+82-2-6490-2470~1
Humanities	English Language and Literature		Liberal Arts Building #321	+82-2-6490-2510~1
	Korean Language and Literature		Liberal Arts Building #217	+82-2-6490-2530~1
	Korean History		Liberal Arts Building #328	+82-2-6490-2550~1
	Philosophy		Liberal Arts Building #419	+82-2-6490-2570~1
	Chinese Language and Culture		Liberal Arts Building #216	+82-2-6490-2587
Natural Science	Environmental Horticulture		Natural Science Building #411	+82-2-6490-2680~1
	Mathematics		Mirae Hall #812	+82-2-6490-2606~7
	Statistics		Mirae Hall #708	+82-2-6490-2625~6
	Physics		Science and Technology Building #217	+82-2-6490-2640~1
	Life Science		The 1st Engineering Building #115	+82-2-6490-2660~1
	Applied Chemistry		Natural Science Building #512	+82-2-6490-2460~1
Urban Science	Architecture	Architectural Engineering	Architectural and Civil Engineering #401	+82-2-6490-2753~4
		Architecture		+82-2-6490-2751~2
	Urban Planning and Design		Baebong Hall #305	+82-2-6490-2790~2
	Transportation Engineering		The 21st Century Building #503	+82-2-6490-2815~6
	Landscape Architecture		Baebong Hall #205	+82-2-6490-2835~6
	Urban Administration		The 21st Century Building #404	+82-2-6490-2710~1
	Urban Sociology		The 21st Century Building #409	+82-2-6490-2730~1
	Geoinformatics		The 21st Century Building #602	+82-2-6490-2880~1
	Environmental Engineering		The 1st Engineering Building #406	+82-2-6490-2853~6
Arts and Sports	Music		Music Building #B101	+82-2-6490-2930~1
	Design	Visual Design	Design and Sculpture Building #406	+82-2-6490-2906
		Industrial Design		+82-2-6490-2907
	Sport Science		The Centennial Memorial Hall Na-Dong #813	+82-2-6490-2945~8
	Sculpture		Design and Sculpture Building #114	+82-2-6490-2916~7

Appendix 1

Education Verification Guidelines

1. Procedure for Issuance of Apostille

A. Official Documents(Public school)



B. Private Documents(Private school)



※ Status of Apostille Member nations as of 2024.01.11.

Region	Member nations
Asia, Oceania	Australia, China (Macao, Hong Kong), Japan, South Korea, New Zealand, Brunei, Mongolia, The Cook islands, Fiji, India, The Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Palau, The Philippines, Singapore, Indonesia
Europe	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, The Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, The United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosova
North America	The United States of America(Including Guam, Maury Islands, Saipan, and Puerto Rico), Canada
Latin America	Argentina, Mexico, Panama, The Republic of Suriname, Venezuela, Antigua and Barbuda, The Bahamas, Barbados, Belize, Colombia, The Commonwealth of Dominica, The Dominican Republic, Ecuador, El Salvador, Granada, Honduras, Saint Vincent, Peru, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana, Jamaica
Middle East · Africa	Namibia, The Republic of South Africa, Liberia, Lesotho, Malawi, Morocco, Bahrain, Botswana, Burundi, Saudi Arabia, Sao Tome and Principe, The Republic of Senegal, Seychelles, Swaziland, Oman, Israel, Cape Verde, Tunisie, Seychelles, Islamic Republic of Pakistan

Source: Ministry of Foreign Affairs (https://www.0404.go.kr/consulate/consul_apo.jsp)

2. Consular authentication

- Academic documents (Certificate of graduation / degree / enrollment and transcript(s) for all academic years) must be authenticated by the Korean Consul or Korean Embassy located in the country where the school work is originated from

3. Education Verification issued by the Ministry of Education of China (Received in China)

- Academic documents (Certificate of graduation / degree / enrollment and transcript(s) for all academic years) must be authenticated by the Korean Consul or Embassy(Consulate) in the Republic of Korea.
- Verification Center: China Higher Education Student Information and Career Center (中国高等教育学生信息网 (学信网))
- Website: www.chsi.com.cn
- Telephone: +86-10-6741-0388
- E-mail: kefu@chsi.com.cn
- If you have any inquiries, please contact a designated staff of each province (Contact information on <http://www.chsi.com.cn/xlrz/201202/20120228/284945923.html>)

※ If wanting to get a certification issued in Korea, can apply at the Confucius Institute in Seoul

- Website: www.cis.or.kr
- Telephone: +82-2-554-2688
- E-mail: cis88@cis.or.kr

Tuition fees for each department

College	Department(Major)	Division	Tuition Fee
Public Affairs and Economics	Public Administration	Humanities / Social sciences	2,044,000
	International Relations		2,044,000
	Social Welfare		2,044,000
	Economics		2,044,000
	Science in Taxation		2,044,000
Business Administration	Business Administration		2,044,000
Engineering	Electrical and Computer Engineering	Engineering	2,701,000
	Chemical Engineering		2,701,000
	Mechanical and Information Engineering		2,701,000
	New Materials Science and Engineering		2,701,000
	Civil Engineering		2,701,000
	Computer Science and Engineering		2,701,000
	Artificial Intelligence		2,701,000
Humanities	English Language and Literature	Humanities / Social sciences	2,044,000
	Korean Language and Literature		2,044,000
	Korean History		2,044,000
	Philosophy		2,044,000
	Chinese Language and Culture		2,044,000
Natural Science	Mathematics	Mathematics	2,253,000
	Statistics	Natural sciences	2,457,000
	Physics		2,457,000
	Life Science		2,457,000
	Applied Chemistry		2,457,000
	Environmental Horticulture		2,457,000
Urban Science	Urban Administration	Humanities / Social sciences	2,044,000
	Urban Sociology		2,044,000
	Architecture(Architecture,Architecture Engineering)	Engineering	2,701,000
	Urban Planning and Design		2,701,000
	Transportation Engineering		2,701,000
	Landscape Architecture		2,701,000
	Geoinformatics		2,701,000
	Environmental Engineering		2,701,000
Arts and Sports	Design	Art	2,888,000
	Sculpture		2,888,000
	Music	Music	3,221,000
	Sport Science	Sports	2,742,000

※ The above tuition is based on the first semester of 2024, and the tuition setting is subject to change according to school policy.

2025 Spring & Fall Semesters
GRADUATE ADMISSIONS FOR
INTERNATIONAL STUDENTS

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1 Admission Schedule

1) 2025 Spring Semester

Application Process	Schedule	Remarks
Online Application	October 08, 2024 (Tue) – October 17, 2024 (Thu), 4PM	• Online application at http://oia.uos.ac.kr
Document Submission	October 18, 2024 (Fri) – November 01, 2024 (Fri), 4PM ※ Office hours: 9AM to 6PM, weekdays.	• Submit to : Office of International Affairs (OIA) • After submitting the online application, please print out the application form, write down your signature and submit the form with other documents.
Document Screening	November 19, 2024 (Tue)	• Documents are screened by the departments which applicants have applied to
Notification of qualifiers for interview (or performance test)	To Be Notified	• The time and place for the interview (or performance test) will be notified individually only to qualifying applicants who pass the documents screening.
Interview (or performance test)	November 26, 2024 (Tue)	• Only for those who pass the document screening • Evaluation by the departments which applicants have applied to
Notification of Admission Results	December 27, 2024 (Fri), 5PM	• Results will be posted on the OIA website, http://oia.uos.ac.kr • No individual notification will be provided
Tuition Payment	January 13, 2025 (Mon) – January 17 2025 (Fri) ※ Bank Business Hours: 9AM to 4PM, weekdays.	• Any Woori Bank branch in Korea ※ If an applicant fails to pay their tuition within the designated period, their admission will be revoked without any prior notification.
Issuance of Letter of Accepted Admission	January 22, 2025 (Wed) – January 27, 2025 (Mon)	• More details will be provided individually via email
Orientation	Late February 2025	• More details will be provided individually via email

2) 2025 Fall Semester

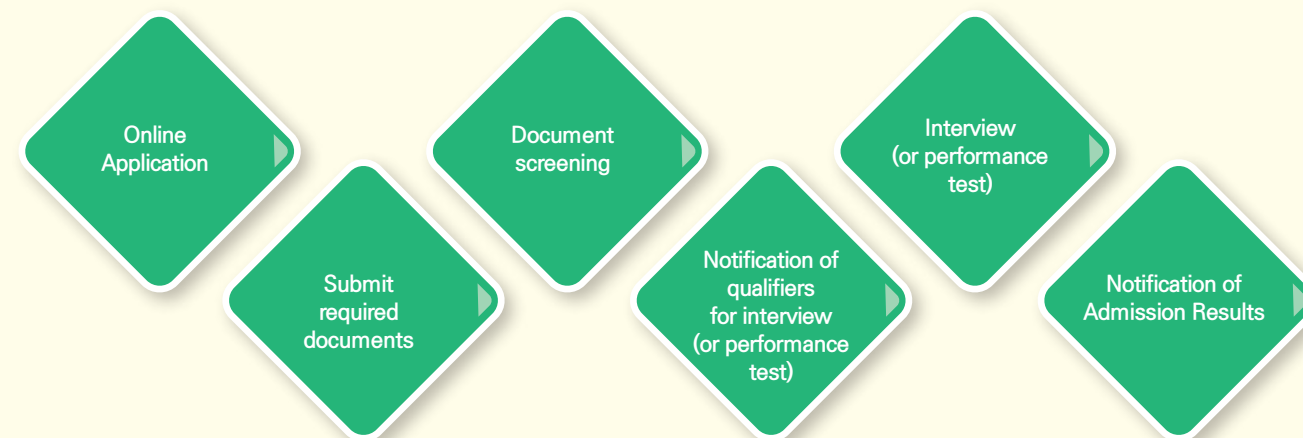
Application Process	Schedule	Remarks
Online Application	April 14, 2025 (Mon) – April 24, 2025 (Thu), 4PM	• Online application at http://oia.uos.ac.kr
Document Submission	April 21, 2025 (Mon) – April 30, 2025 (Wed), 4PM ※ Office hours: 9AM to 6PM, weekdays.	• Submit to : Office of International Affairs(OIA) • After submitting the online application, please print out the application form, write down your signature and submit the form with other documents.
Document Screening	May 20, 2025 (Tue)	• Documents are screened by the departments which applicants have applied to
Notification of qualifiers for interview (or performance test)	To Be Notified	• The time and place for the interview (or performance test) will be notified individually only to qualifying applicants who pass the documents screening.
Interview (or performance test)	May 27, 2025 (Tue)	• Only for those who pass the document screening • Evaluation by the departments which applicants have applied to
Notification of Admission Results	June 20, 2025 (Fri) 5PM	• Results will be posted on the OIA website, http://oia.uos.ac.kr • No individual notification will be provided
Tuition Payment	July 14, 2025 (Mon) – July 18, 2025 (Fri) ※ Bank Business Hours: 9AM to 4PM, weekdays.	• Any Woori Bank branch in Korea ※ If an applicant fails to pay their tuition within the designated period, their admission will be revoked without any prior notification.
Issuance of Letter of Accepted Admission	July 23, 2025 (Wed) – July 31, 2025 (Thu)	• More details will be provided individually via email
Orientation	Late August, 2025	• More details will be provided individually via email

※ The above schedule is subject to change.

※ All applicants must submit the required documents within the designated period (according to Korea Standard Time) and those who fail to submit will be ineligible for admission.

2 Admission Criteria

1) Admission Process



Department	Admission method	Note
General for all departments	Documents & interview	• Interview and/or performance test is limited to those who pass the document screening – The interview will be conducted person-to-person. However, some cases may be conducted on-line depending on each department. (If the applicant's residence is outside of Korea, the interview may be conducted online) – If an applicant fails to attend the test or interview, his or her application shall not be proceeded. * Department of Formative Arts and Design – Portfolio work evaluation: A4 size, within 10 pages – Submit the original and summary of the master's thesis (size A4, page 10 including table of contents)
Architecture Music Sculpture Formative Arts and Design	Documents & performance test (including an in-depth interview)	

2) Interview(performance test) Time and Place : Locations to be designated by each department

- ① Interview and/or performance test is limited to those who pass the document screening
- ② The time and place for interview (or performance test) will be notified individually only to qualifying applicants who pass the documents screening.
- ③ The qualified applicant must arrive 20 minutes prior to the test or interview with his/her own identification card and test identification slip.

| Admission Inquiries | Office of International Affairs (OIA)

• Tel : +82-2-6490-6662, 6663 / FAX : +82-2-6490-6664

• Email : iice-grad@uos.ac.kr

• Homepage : <http://oia.uos.ac.kr> → For International Students → Studying at UOS → International Admissions

• Address To : Program Coordinator (Graduate)

UNIVERSITY OF SEOUL

163, Seoulsiripdae-ro, Dongdaemun-gu, Seoul, South Korea Postal Code : 02504

| Online Application Inquiries | Uway Apply

• Tel : +82-1588-8988 / FAX : +82-2-2102-5608

3 Fields of Study

College	Department and major		Master	Ph. D
Humanities and Society	Urban Administration		○	○
	Public Administration		○	○
	Social Welfare		○	○
	Urban Sociology		○	○
	Law		X	○
	International Relations		○	○
	Business Administration		○	○
	Economics		○	○
	Korean Language and Literature		○	○
	English Language and Literature		○	○
	Korean History		○	○
	Philosophy		○	○
	Chinese Language and Culture		○	—
	International Urban Development		—	○
Natural Science	Landscape Architecture		○	○
	Environmental Horticulture		○	○
	Physics		○	○
	Life Science		○	○
	Applied Chemistry		○	○
	Statistical Data Science		○	○
Engineering	Civil Engineering		○	○
	Architectural Engineering		○	○
	Environmental Engineering		○	○
	Chemical Engineering		○	○
	Electrical and Computer Engineering		○	○
	Urban Planning and Design		○	○
	Transportation Engineering		○	○
	Materials Science and Engineering		○	○
	Mechanical and Information Engineering		○	○
	Architecture		○	○
	Geo-Informatics		○	○
	Computer Science and Engineering (*)		○	○
	Disaster Science		—	X
	Urban Big Data Convergence		X	X
	Artificial Intelligence (*)		○	○
	Smart Cities (*)		○	○
	Intelligent Semiconductor(*)		○	○
Arts and Sports	Sculpture		○	—
	Formative Arts and Design	Modern Sculpture	—	○
		Industrial Design	—	○
		Visual Design	—	○
	Music	Classical Vocal	○	—
		Musical	○	—
		Piano	○	—
		Strings	○	—
		Composition	○	—
	Sport Science		○	○

※ “—” means “not open”, “X” means “not offered”. The basic language of the class will be Korean.
※ Applicant must contact a professor of the field of the study before apply and obtain consent of academic direction.

4 Number of Students to be Admitted : No limitation
(in consideration of supernumerary admissions)

5 Eligibility : Applicants must meet 1)·2)·3)·4)

- 1) **Nationality: A person who is either ① or ② of the following:**
- ① Applicants must be non-Korean citizens with non-Korean parents.
 - ※ Applicants who are stateless or hold multiple nationalities including Korean citizenship are ineligible to apply as international students.
 - ※ If an applicant or the applicant’s parents do NOT hold foreign nationalities by birth, then the applicant must submit proof of their renunciation or loss of South Korean(ROK) nationality in pursuit of another nation’s citizenship. (Note: in this case where an applicant and his/her parents all had acquired foreign nationality before the applicant’s entrance to high school.)
 - ② A foreign applicant or a Korean national residing abroad who has completed education equivalent to that of Korean primary education to Bachelor’s degree in foreign countries.
 - ※ In case of ②, an applicant who has completed even one program at a Korean school during his/her entire education course is not eligible to apply.
- 2) **Academic background**
- ※ Applicants’ academic degree must be from official and authorized educational institution recognized by Ministry of Education of the applicant’s own country.
 - ※ Any school qualification exams taken in Korea or foreign countries, such as via home-schooling, GED, adult education or language schools for primary education to Master’s degree are not deemed as a regular school curriculum.
 - ① Master’s degree: an applicant who holds any of the following qualifications:
 - (1) An applicant who has obtained a Bachelor’s degree or is expected to receive it before enrollment from a domestic or foreign university.
 - (2) An applicant who is recognized to have an academic background that is in equivalence to the aforementioned, according to the Korean educational law.
 - ② Doctor’s degree: an applicant who holds any of the following qualifications:
 - (1) An applicant who has obtained a Master’s degree or is expected to receive it before enrollment from a domestic or foreign university.
 - (2) An applicant who is recognized to have an academic background that is in equivalence to the aforementioned, according to the Korean educational law.

3) Additional requirements for departments which hold performance tests (including in-depth interviews)

No.	Department	Additional application requirements	note
1	Architecture	[Mandatory, free format] A portfolio	In-depth interview about portfolio and Performance test
2	Music	① Only the graduates of a school of music (conservatory) holding a Bachelor’s degree, or those with equivalent education can apply (however, those who are applying to Musical from the vocal music major are free from limitations) ② An applicant must submit <2025 Department of Music Audition Application Form (Graduate)>	Performance test
3	Sculpture	① An applicant must be a graduate of an arts-related department of a four-year college (Bachelor’s degree certificate needed). ② An applicant must submit a free form portfolio (within A4 size).	In-depth interview about portfolio
4	Formative Arts and Design	① An applicant must be a graduate of master’s degrees in art. ② An Applicants must submit the original thesis and a summary of the thesis (size A4, page 10 with the table of contents) ③ An applicant must submit a portfolio (size A4, around 10 pages).	In-depth interview about portfolio

4) Language Proficiency Requirements

- ① Has achieved (or expected) level 3 or higher on the TOPIK (PBT/IBT)

② Has completed (or expected) level 3 or higher at the Korean Language and Culture Program (KLCP) of The University of Seoul (UOS).

③ Has completed (or expected) level 4 or higher at the regular curriculum of an official Korean language institution of domestic university which is certified by the International Education Quality Assurance System (IEQAS)

④ Has completed intermediate or advanced level in the Korean Government Support Program for Overseas Koreans of the National Institute for International Education (NIIED)

⑤ Has graduated (or expected) from a Korean-related department at a foreign university

⑥ Has graduated (or expected) from a domestic university or graduate school

⑦ Standardized English proficiency test score (one of the following):

a. TOEFL iBT 71 (PBT 530, CBT 197) or higher

b. IELTS 5.5 or higher

c. TEPS 327 or higher

⑧ Has submitted a 〈Letter of Recommendation for Graduate Admission〉 written by a full-time professor of an applying department of the University of Seoul

- ① Application conditions from ① to ⑥ are applicable for all departments. Choose one condition and submit the certificate.
- ② Refer to table below for departments that can submit application conditions ⑦ or ⑧ as a substitute of ① to ⑥.
- ③ Applicants who are expected to complete the application conditions ① to ③ must submit the test identification slip or certificate of enrollment when applying for admission, and must submit the final transcript or certificate of completion by the period below (if not submitted within the period, you will be disqualified).

- 2025 spring semester : November 29, 2024 (Fri) 6PM / 2025 Fall semester : May 30, 2025 (Fri) 6PM

College	Department and major
Humanities and Society	International Urban Development
Natural Science	Landscape Architecture
	Environmental Horticulture
	Physics
	Life Science
	Applied chemistry
	Statistical Data Science
Engineering	Civil Engineering
	Architectural Engineering
	Environmental Engineering
	Chemical Engineering
	Electrical and Computer Engineering
	Urban Planning and Design
	Transportation Engineering
	Materials Science and Engineering
	Mechanical and Information Engineering
	Architecture
	Geo-Informatics
	Computer Science and Engineering (*)
	Artificial Intelligence (*)
	Smart Cities (*)
	Applied Chemistry
Arts and Sports	Formative Arts and Design
	Music
	Sport Science

- ※ All applicants must scan and upload the documents that are valid until the deadline for submission of online applications.
- ※ In case of ⑧, applicant must contact a full-time professor of the department applying for the University of Seoul to obtain consent before online application acceptance, and the full-time professor must notify to OIA office in advance.
- ※ Applicant must contact a professor of the field of the study before apply and obtain consent of academic direction.

Required Application Materials

1) Applicants who are eligible for ①

- ① Applicants must be non-Korean citizens with non-Korean parents.

※ Applicants who are stateless or hold multiple nationalities including Korean citizenship are ineligible to apply as international students.

※ If an applicant or the applicant's parents do NOT hold foreign nationalities by birth, then the applicant must submit proof of their renunciation or loss of South Korean(ROK) nationality in pursuit of another nation's citizenship. (Note: in this case where an applicant and his/her parents all had acquired foreign nationality before the applicant's entrance to high school.)

- ※ Any documents not written in Korean or English should be notarized in Korean or in English (All notarized translations should be issued in the country where the documents are issued except for unavoidable cases.)
- ※ All documents must be issued within 1 year from the very last day of documents submission.
- ※ Additional documents may be required to determine eligibility and authenticity of the application

◎ mandatory △ if applicable

No	Required documents	Degree		Reference
		M.A.	Ph.D	
1	Checklist for documents submission (Form from UOS)	◎	◎	The document is available to print after the completion of the application (up to payment). Fill this out after printing out. ※ Arrange the materials in the order of the sequence number on Checklist
2	Application form (Form from UOS) ※ Names in the form and passport must match	◎	◎	Fill it out and print after finishing online application and paying the application fee on the OIA website. ※ You must scan and upload language certificates that are valid until the deadline for submission of online applications.
3	Letter of Self-introduction and Study Plan (Form from UOS)	◎	◎	Fill out and print after finishing online application and paying the application fee on the OIA website. ※ Written in English or Korean
4	A certificate of an expected or currently holding Bachelor's degree	◎	◎	※ The name of the school and the date of graduation written on the application form and the submitted documents must match. 〈Transfer students〉 Entire academic transcripts (including those from before and after transfer) must be submitted 〈Those who have graduated from a domestic university〉 Only Certificates that can be verified online are acceptable. 〈Those who have graduated from a foreign university〉 ※ Refer to [Appendix 1] ① Chinese: Apostille or Consular Authentication, Verification Report is additionally required. ② Non-Chinese: Apostille or Consular Authentication
5	A transcript of entire academic years in Bachelor's degree	◎	◎	
6	A certificate of an expected or currently holding Master's degree	X	◎	
7	A transcript of entire academic years in Master's degree	X	◎	
8	Agreement of Academic Records Request (Form from UOS)	◎	◎	Fill it out and print after finishing online application and paying application fee on the OIA website.
9	A Letter of Recommendation (Form from UOS)	◎	◎	Fill it out and print after finishing online application and paying application fee on the OIA website. ※ It should be written by a professor from the applicant's previous university which he or she has completed(or is expected to complete). ※ Written in English or Korean
10	Certificates of Language Proficiency ※ Expiration date should last until a day after the online application	◎	◎	Refer to 〈2025 Graduate Admissions for International Students〉's 5. Eligibility - 4)Language Proficiency Requirements ※ In case of ⑧, applicant must contact a full-time professor of the department applying for the University of Seoul to obtain consent before online application acceptance, and the full-time professor must notify to OIA office in advance.
11	Photocopy of the information page of an applicant's passport	◎	◎	Submit a photocopy of applicant's valid passport
12	Photocopy of an applicant's alien registration card (if applicable)	△	△	Only for holders(Submit a photocopy of both front and back sides)

No	Required documents	Degree		Reference
		M.A.	Ph.D	
13	Certificate of nationality of the applicant and his/her parents	◎	◎	Copies of valid ID and passport or documents issued by government, etc. ※ If there is any one holding Chinese nationality, submit a copy of his/her Chinese ID Card ※ If parents divorced or either or both died, certificates to prove it are required. (Submit documents related to parental rights and custody of the applicant in case of parents divorce)
14	A certificate of family relations between an applicant and his/her parents	◎	◎	Chinese Nationality A Certificate of household registration [Notarized translation] A Certificate of family relations [Notarized translation] (Note: If a parent is a head of household and the applicant is registered in the parent's household, its submission is not required.)
				Other than Chinese Nationality A Certificate of family relations issued by the government [Notarized translation] (such as Certificate of birth or family registration)
15	Statement of Financial Support (Form from UOS)	◎	◎	Submission only for successful applicants submit after admission results notification (Refer to p.34)
16	Bank statement of an applicant's financial guarantor	◎	◎	- Minimum of <u>KRW 20,000,000</u> (If not KRW, calculated at the exchange rate based on the date of issuance) ※ Submission only for successful applicants after admission results notification (Refer to p.34) ※ The account holder must be applicant or his/her parents. Copy of bank book will not be acceptable. (If you are staying in Korea with an alien registration card, only a bank (located in korea) statement in your name is accepted, and a copy of your bankbook cannot be submitted.)
17	Additional documents	△	△	Only for applicants to the Departments of Architecture, Music, Sculpture Formative arts and Design.

2) Applicants who are eligible for ②

An international applicant or a Korean national residing abroad who has completed education equivalent to that of Korean elementary school to university in foreign countries
※ In case of ②, an applicant who has completed even one program at a Korean school during the entire education course is not eligible to apply.

- ※ Any documents not written in Korean or English should be notarized in Korean or in English (All notarized translations should be issued in the country where the documents are issued except for unavoidable cases.)
※ All documents must be issued within 1 year from the very last day of documents submission.
※ Additional documents may be required to determine eligibility and authenticity of the application

◎ mandatory △ if applicable

No	Required documents	Degree		Reference
		M.A.	Ph.D	
1	Checklist for documents submission (Form from UOS)	◎	◎	Fill out and print after finishing online application and paying the application fee on the OIA website. ※ Arrange the materials in the order of the sequence number on Checklist
2	Application form (Form from UOS) ※ Names in the form and passport must match	◎	◎	Fill out and print after finishing online application and paying the application fee on the OIA website. ※ You must scan and upload language certificates that are valid until the deadline for submission of online applications.
3	Letter of Self-introduction and Study Plan (Form from UOS)	◎	◎	Fill out and print after finishing online application and paying the application fee on the OIA website. ※ Written in English or Korean

No	Required documents		Degree		Reference	
			M.A.	Ph.D		
4	Certificates of education in foreign countries corresponding to Korean elementary, middle and high schools (one copy each)	Certificates of graduation	◎	◎	※ The name of the school and the date of graduation between the application form and the documents must match. ※ An applicant who has completed even one program at a Korean school during the entire education course is not eligible.	
5		Transcripts of entire academic years	◎	◎		
6	Certificates of education in foreign countries corresponding to Korean university	A certificate of an expected or currently holding Bachelor's degree	◎	◎		
7		A transcript of entire academic years in Bachelor's degree	◎	◎		
8	A certificate of an expected or currently holding Master's degree		X	◎		
9	A transcript of entire academic years in Master's degree		X	◎		
10	Agreement of Academic Records Request (Form from UOS)		◎	◎	Fill it out and print after finishing online application and paying application fee in the OIA website.	
11	A Letter of Recommendation (Form from UOS)		◎	◎	Fill it out and print after finishing online application and paying application fee on the OIA website. ※ It should be written by a professor from the applicant's previous university which he or she has completed(or is expected to complete). ※ Written in English or Korean	
12	Certificates of Language Proficiency ※ Expiration date should last until a day after the online application		◎	◎	Refer to <2025 Graduate Admissions for International Students>'s 5. Eligibility - 4)Language Proficiency Requirements ※ In case of ⑧, applicant must contact a full-time professor of the department applying for the University of Seoul to obtain consent before online application acceptance, and the full-time professor must notify to OIA office in advance.	
13	Photocopy of the information page of an applicant's passport		◎	◎	Submit a photocopy of applicant's valid passport	
14	Photocopy of an applicant's alien registration card (if applicable)		△	△	Only for holders(Submit a photocopy of both front and back sides)	
15	A certificate of Entry/Departure Record		◎	◎	Search result of duration from applicant's date of birth to starting date of the online application	
16	Statement of Financial Support (Form from UOS)		◎	◎	Submission only for successful applicants submit after admission results notification (Refer to p.34)	
17	Bank statement of an applicant's financial guarantor		◎	◎	- Minimum of <u>KRW 20,000,000</u> (If not KRW, calculated at the exchange rate based on the date of issuance) ※ Submission only for successful applicants after admission results notification (Refer to p.34) ※ The account holder must be applicant or his/her parents. Copy of bank book will not be acceptable. (If you are staying in Korea with an alien registration card, only a bank (located in korea) statement in your name is accepted, and a copy of your bankbook cannot be submitted.)	
18	A certificate of family relations between the applicant and his/her parents (In case the applicant submits the bank statement as one of applicant's parent)		△	△	Chinese Nationality	A Certificate of household registration [Notarized translation]
						Certificate of family relations [Notarized translation] (Note: If a parent is a head of household and the applicant is registered in the parent's household, its submission is not required.)
					Other than Chinese Nationality	A Certificate of family relations issued by the government [Notarized translation] (such as Certificate of birth or family registration)
19	Additional documents		△	△	Only for applicants to the Departments of Architecture, Music, Sculpture and Formative and Art Design.	

7 Application Fee

- 1) Application Fee: KRW 80,000
- 2) Payment method
- ① Applicants must pay the application fee online. (Please refer to the guidelines regarding online payment).

② If the payment is not completed during the application period, the application will be automatically rescinded.

③ When the application payment is completed, then an application number will be provided to the applicant. Once application materials have been printed, the online application process is finished and no changes will be permitted(such as changes related to the fields of study etc) and cancellation will be impossible.

3) Refund : The application fee is refundable in the following situations

Reasons for refunds	Amount of refund	method
Unable to attend the admission process due to imputable reasons of the UOS	Full Amount	Contact individually
Unable to attend the admission process due to a natural disaster.	Full Amount	
Unable to attend the admission process due to hospitalization in a medical institution for illness or accident, or one's own death. (Documentary evidence needed.)	Full Amount	
In case of failing in document screening even after entering the admission process. (It will be wire-transferred to the bank account designated by the applicant. If additional expenses are generated in transferring, the expenses will be deducted from the refunded amount. If the expenses are higher than the amount which should be refunded, refund will not be proceeded.)	KRW 20,000	

8 Scholarships for International Students

- 1) For Doctoral Degree : Full-tuition. Recipients will be selected according to scholastic ranks in each department.
- 2) For Master's degree : Half-tuition. Recipients will be selected according to scholastic ranks in each department.
- ※ Recipients of outside scholarships are not eligible to receive any intramural scholarships that waive tuition fees

9 Dormitory Application

- ① Applicants must apply for a dormitory during the designated application period.
- ② A dormitory is assigned only to candidates who applied during the application period, and the result of dormitory assignment will be notified to applicants after they pay tuition.

Types	Facility	Fee (Including KRW 100,000 deposit)
Residence Hall	A room for two A room for three	KRW 796,000 per semester (16 weeks)
International House	2 rooms shared by 2 people 3 rooms shared by 3 people 4 rooms shared by 4 people 5 rooms shared by 5 people	KRW 1,100,000 per semester (16 weeks)

※ The above cost is based on 2024's. More information is available on the dormitory website (<http://dormitory.uos.ac.kr/>).

10 Important Notes for All Applicants

- This guideline is only for the international applicants applying for the full time Master's and Ph. D programs at the University of Seoul.

• In case of the applicants who want to apply to a graduate program of Professional Graduate School or Special Graduate School, please refer to the respective admission guidelines.

1) Eligibility

- ① Applicants must meet all admission requirements. (nationality, academic background and la nguage proficiency)
- ② Applicants who are stateless or hold multiple citizenships alongside their Korean citizenship are ineligible to apply as international students.
- ③ If an applicant or the applicant's parents do NOT hold foreign nationalities by birth, then the applicant must submit proof of their renunciation or loss of South Korean (ROK) citizenship in pursuit of another nation's citizenship. (Only permitted case where an applicant and their parents all had acquired foreign citizenship before the applicant's entrance into high school.)
- ④ Any school qualification exams taken in Korea or foreign countries, such as via home-schooling, GED, adult education or language schools, are not considered as regular school curriculum.

2) Basic Notices for Submission of Documents

- ① After the online application is completed on the Uway Apply website, print out the UOS's forms (letter of self-introduction and study plan, etc.) from the OIA website and submit all the required admission materials via post to the OIA office.
- ② All supporting documents must be originals.
- ③ All documents must be issued within 1 year from the deadline for the online application. (As for Bank Statement - within 30 days)
- ④ All documents must be written in Korean or English. Applicants who submit documents written in foreign languages (other than Korean or English) should attach the English or Korean notarized translations of the original documents.

※ Except an avoidable case, notarized translation should be done by an authorized office located in the country where the documents are originated from.

※ Arrange original hard copy before notarial translated one.

※ Applicants' own translation will not be accepted.
- ⑤ The spelling of the name written in English of all documents must correspond to the name on the applicant's passport.
- ⑥ Submitted documents will not be returned. Submission documents may be added or subtracted as required.
- ⑦ The applicant is responsible for any disadvantages caused by a mistake or omission in the documents. If the submitted documents don't meet the minimum requirement, the applicant will be excluded from the document evaluation.
- ⑧ Submitted documents will not be returned. We encourage applicants to prepare enough additional documents for visa application in advance.

3) Admission Proceedings

- ① Please write your available contact information (phone number(s), email address(es), etc.) on the application form. University of Seoul does not have a liability for any disadvantages caused by contact issue at all.
- ② Information on admission scores will not be disclosed.
- ③ For application form and all the submitted documents, if any falsifications, counterfeits, falsified statements, degree from unauthorized educational institution by Ministry of Education of the applicant's own country and other unjust actions be disclosed, an applicant would be rescinded. In case that such disclosures are identified, even after admission, the acceptance of admission will be canceled and paid tuition fees will not be refunded.

4) After Admission

- ① Among the applicants who have accepted admission, those who do not graduate from or are expected to finish their school (by the time when they apply) must submit their final certificate of degree and their final transcripts to the OIA coordinator before the semester begins. If the documents are not submitted, admission will be rescinded. However, it will be exceptionally accepted only when the time difference of academic schedule between applicants' nation and Korea is less than one month.
- ② After receiving the certificate of admission, if applicants residing outside Korea encounter difficulty obtaining their visa and fails to arrive in South Korea before the semester begins, admission will be rescinded automatically with the certificate of admission being invalidated.
- ③ After the final admission process, the OIA may require an applicant's highest school for his/her academic records based on the Agreement of Academic Records Request submitted by the applicant. In case that the confirmation certificate is not received in six months, an applicant by himself/herself must contact the school he/she graduated from and submit the official academic records. If the school fails to submit the applicant's official academic records, admission will be rescinded.

5) Additional Notes

- ① Schedule and content may be changed according to the university's policies.
- ② All the notifications will be posted on the OIA website at <http://oia.uos.ac.kr> (No individual notification)
- ③ This application guide is originally written in Korean and then translated to other languages. If there are any disparities on the interpretation of its meaning, the Korean language takes priority.
- ④ Matters not specified in the guidelines will be decided by the OIA of the University of Seoul.

11 Documents for Issuance of Certificate of Admission

Type	Requirement	Details			
All accepted students	A copy of statement of financial support and bank statement	Spring semester	Date of issue: After January 1, 2025	- Minimum of KRW 20,000,000 (If not KRW, calculated at the exchange rate based on the date of issuance) ※ Submission only for successful applicants after admission results notification ※ The account holder must be applicant or his/her parents. Copy of bank book will not be acceptable. (If you are staying in Korea with an alien registration card, only a bank (located in Korea) statement in your name is accepted, and a copy of your bankbook cannot be submitted.)	
		Fall semester	Date of issue: After July 1, 2025		
		Standard amount	Minimum of 20,000,000 KRW (or equivalent amount of other currencies)		
		Deadline: Spring Semester - January 17, 2025 (Fri) / Fall Semester - July 18, 2025 (Fri) ※ Print the Statement of Financial Support from the OIA website ※ From Chinese banks, the assets must be frozen, and only documents issued within 6 months of the submission date are accepted. - Spring Semester: by March 31, 2025 (Mon) - Fall Semester: by September 30, 2025 (Tue) ※ If the bank statement is not in Korean or English, you must submit a Korean or English translation notarization. ※ Regardless of visa type, all accepted applicants must submit a bank statement.			
Accepted students who applied as an expected graduate	Final Certificate of Education	Applicants who applied as an expected graduate, certificate from the CHSI or consul (apostille), certificate of graduation, and transcript must be submitted. Deadline: As soon as the certificate of graduation and transcript is issued Spring Semester - by January 17, 2025 (Fri) Fall Semester - by July 18, 2025 (Fri) If your graduation schedule is later than the above schedule, you should contact the OIA coordinator in advance.			

※ If these documents are not submitted, admission will be rescinded even after admission.

Audition Requirements for the Department of Music(2025)

Department	Major	Audition Requirements
Music	Vocal	• One aria from an opera (in original tone and language) • Two lieder in different languages (e.g., Italian aria + German lied + French lied German aria + Italian lied + French lied French aria + German lied + Italian lied)
	Musical	• Choose two songs - One musical uptempo - One musical ballad - One from opera aria (Opera must be in original tone and language) ※ Applicants may choose to show their own specialty in a free form (e.g., instrument play, dance, acting).
	Piano	• Applicants should play two songs: - Beethoven Piano Sonata completely - One of an applicant's choice
	Strings	• More than one movement of a concerto from an applicant's choice • Any piece other than a concerto
	Composition	• Submit three musics which an applicant has recently composed. Out of three musics, more than two musics need to be recorded and submitted as well. • Interview (questions about the history of music including modern music, music theory, and an applicant's own work)

《Notifications》

- ① General requirements for all music applicants: 2025 Department of Music Audition Application Form (Graduate program)
- ② Only those who hold a Bachelor's degree in music or an equivalent area are eligible to apply to the Department of Music (Exception: Applicants for Musical can apply regardless of their undergraduate majors)
- ③ An accompanist will not be provided by the UOS. Applicants should bring their own accompanist. For applicants who want to use their own accompaniment CD (MR), it should be sealed and submitted along with application documents. They must check the box for MR on the Audition Application form.

2025 Department of Music Audition Application Form (graduate)

major	Voice – Musical ☐				
	Voice – Classical ☐				
	Piano ☐				
	Stings ☐				
Name	(last)	(middle)	(first)	Sex	Male ☐ Female ☐
Passport number				Nationality	
Permanent Address					
Current Address					
Mobile phone number				E-mail	
Name of the university					

Title of the Song for Audition	Composer (Full Name)	Remarks (check box for using MR)
1.		※ Accompaniment CD (MR) must be prepared by the applicant, and its copy should be submitted to the OIA. ☐ MR will be used ☐ MR will not be used
2.		
3.		

《Important Notification》

- ① Do not leave the mobile phone number box empty.
- ② Write the full title of the song and its composer's full name in the original language.
- ③ Submit both the application form (graduate program) and the audition application form.
※ Applicants for Musical: enclose the MR CD with the applicant's name, major, application number and track number being written on it.

Contact Information

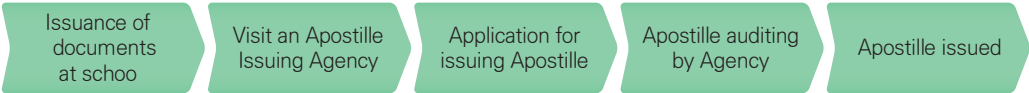
College	Department		Location	Telephone
Humanity & Society	Urban Administration		The 21st Century Building #404	+82-2-6490-2710
	Public Administration		The 21st Century Building #215	+82-2-6490-2010
	Social Welfare		The 21st Century Building #406	+82-2-6490-2075~6
	Urban Sociology		The 21st Century Building #409	+82-2-6490-2730
	Law		Law School #533	+82-2-6490-2110
	International Relations		The 21st Century Building #213	+82-2-6490-2035
	Business Administration		Mirae Hall #506	+82-2-6490-2210~4
	Economics		Mirae Hall #504	+82-2-6490-2051~2
	Korean Language and Literature		Liberal Arts Building #217	+82-2-6490-2530~1
	English Language and Literature		Liberal Arts Building #321	+82-2-6490-2510
	Korean History		Liberal Arts Building #328	+82-2-6490-2550
	Philosophy		Liberal Arts Building #419	+82-2-6490-2570
	Chinese Language and Culture		Liberal Arts Building #216	+82-2-6490-2587
	International Urban Development		Law School #412	+82-2-6490-5138
Natural Science	Landscape Architecture		Baebong Hall #205	+82-2-6490-2735~6
	Environmental Horticulture		Natural Science Building #411	+82-2-6490-2680
	Physics		Science and Technology Building #217	+82-2-6490-2640
	Life Science		UOS Innovation complex #115	+82-2-6490-2660
	Applied Chemistry		Architectural and Civil Engineering #334	+82-2-6490-2460
	Statistical Data Science		Mirae Hall #708	+82-2-6490-2626
Engineering	Civil Engineering		Architectural and Civil Engineering #326	+82-2-6490-2420
	Architectural Engineering		Architectural and Civil Engineering #401	+82-2-6490-2753
	Architecture		Architectural and Civil Engineering #401	+82-2-6490-2751
	Environmental Engineering		Changgong Building #313	+82-2-6490-2853
	Chemical Engineering		UOS Innovation complex #308	+82-2-6490-2361
	Electrical and Computer Engineering		Information and Technology Building #402	+82-2-6490-2316
	Urban Planning and Design		Baebong Hall #305	+82-2-6490-2790
	Transportation Engineering		The 21st Century Building #503	+82-2-6490-2815
	Materials Science and Engineering		Science and Technology Building #516	+82-2-6490-2400
	Mechanical and Information Engineering		Science and Technology Building #428	+82-2-6490-2380
	Geo-Informatics		The 21st Century Building #602	+82-2-6490-2880
	Computer Science and Engineering		Information and Technology Building #202	+82-2-6490-2440
	Artificial Intelligence		Changgong Building #415	+82-2-6490-2470
	Smart Cities		Architectural and Civil Engineering #338	+82-2-6490-5005
	Intelligent Semiconductor		Architectural and Civil Engineering #338	+82-2-6490-5007
	Arts and Sports	Sport Science		The Centennial Memorial Hall Na Dong m13
Music		Music Building #B101	+82-2-6490-2930	
Sculpture		Design and Sculpture Building #114	+82-2-6490-2616~7	
Formative Arts and Design		Visual Design	Design and Sculpture Building #406	+82-2-6490-2906
		Industrial Design	Design and Sculpture Building #406	+82-2-6490-2907
		Modern Sculpture	Design and Sculpture Building #114	+82-2-6490-2917

Appendix 1

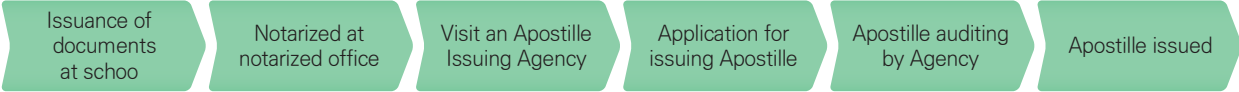
Education Verification Guidelines

1. Procedure for Issuance of Apostille

A. Official Documents(Public school)



B. Private Documents(Private school)



※ Status of Apostille Member nations as of 2024.01.11.

Region	Member nations
Asia, Oceania	Australia, China (Macao, Hong Kong), Japan, South Korea, New Zealand, Brunei, Mongolia, The Cook islands, Fiji, India, The Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Palau, The Philippines, Singapore, Indonesia
Europe	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, The Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, The United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosova
North America	The United States of America
Latin America	Argentina, Mexico, Panama, The Republic of Suriname, Venezuela, Antigua and Barbuda, The Bahamas, Barbados, Belize, Colombia, The Commonwealth of Dominica, The Dominican Republic, Ecuador, El Salvador, Granada, Honduras, Saint Vincent, Peru, Trinidad and Tobago, Saint Lucia, Saint Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana, Jamaica
Middle East - Africa	Namibia, The Republic of South Africa, Liberia, Lesotho, Malawi, Morocco, Bahrain, Botswana, Burundi, Saudi Arabia, Sao Tome and Principe, The Republic of Senegal, Seychelles,

Source: Ministry of Foreign Affairs (https://www.0404.go.kr/consulate/consul_apo.jsp)

2. Consular authentication

- Academic documents (Certificate of graduation / degree / enrollment and transcript(s) for all academic years) must be authenticated by the Korean Consul or Korean Embassy located in the country where the school work is originated from

3. Education Verification issued by the Ministry of Education of China (Received in China)

- Academic documents (Certificate of graduation / degree / enrollment and transcript(s) for all academic years) must be authenticated by the Korean Consul or Embassy(Consulate) in the Republic of Korea.
- Verification Center: China Higher Education Student Information and Career Center (中国高等教育学生信息网 (学信网))
- Website: www.chsi.com.cn
- Telephone: +86-10-6741-0388
- E-mail: kefu@chsi.com.cn
- If you have any inquiries, please contact a designated staff of each province (Contact information on <http://www.chsi.com.cn/xlrz/201202/20120228/284945923.html>)

※ If wanting to get a certification issued in Korea, can apply at the Confucius Institute in Seoul

- Website: www.cis.or.kr
- Telephone: +82-2-554-2688
- E-mail: cis88@cis.or.kr

Appendix 2

Tuition fees for each department

College	Department	Admission fee	Tuition fee
Humanity and Society	Urban Administration	184,000	2,904,000
	Public Administration	184,000	2,904,000
	Social Welfare	184,000	2,904,000
	Law	184,000	2,904,000
	International Relations	184,000	2,904,000
	Business Administration	184,000	2,904,000
	Economics	184,000	2,904,000
	Korean Language and Literature	184,000	2,904,000
	English Language and Literature	184,000	2,904,000
	Korean History	184,000	2,904,000
	Philosophy	184,000	2,904,000
	Chinese Language and Culture	184,000	2,904,000
	Urban Sociology	184,000	2,904,000
Natural Science	International Urban Development	184,000	2,904,000
	Landscape Architecture	184,000	3,503,000
	Environmental Horticulture	184,000	3,503,000
	Mathematics	184,000	3,208,000
	Physics	184,000	3,503,000
	Life Science	184,000	3,503,000
Engineering	Statistical Data Science	184,000	3,503,000
	Applied Chemistry	184,000	3,503,000
	Civil Engineering	184,000	3,735,000
	Architectural Engineering	184,000	3,735,000
	Environmental Engineering	184,000	3,735,000
	Chemical Engineering	184,000	3,735,000
	Electrical and Computer Engineering	184,000	3,735,000
	Urban Planning and Design	184,000	3,735,000
	Transportation Engineering	184,000	3,735,000
	Materials Science and Engineering	184,000	3,735,000
	Mechanical and Information Engineering	184,000	3,735,000
	Architecture	184,000	3,735,000
	Geo-Informatics	184,000	3,735,000
	Computer Science and Engineering	184,000	3,735,000
	Disaster Science	184,000	3,735,000
	Smart Cities	184,000	3,735,000
	Urban Big Data Convergence	184,000	3,735,000
	Artificial Intelligence	184,000	3,735,000
	Intelligent Semiconductor	184,000	3,735,000
Arts and Sports	Sculpture	184,000	4,190,000
	Formative Arts and Design	184,000	4,190,000
	Music	184,000	4,680,000
	Sport Science	184,000	3,908,000

※ The above tuition is based on the first semester of 2024, and the tuition setting is subject to change according to school policy.



KOREAN LANGUAGE AND CULTURE PROGRAM (KLCP) Admission Guideline

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1 Program Outline

The Korean Language and Culture Program (KLCP) offers intensive Korean language and culture courses to foreigners and overseas Koreans. The KLCP organizes four terms a year, each term running for 10 weeks for all levels. The courses focus on speaking, listening, grammar and writing.

Period	10 weeks
Total Class Hours	200 hours
Days	Monday ~ Friday (4 hours per day)
Time	9:00AM ~ 12:50PM * Class time can be changed.
Size of Class	10 ~ 16 students
Policy	- To complete the level, students are required to attend at least 160 hours in one semester. If a student is absent for more than 40 hours, he/she cannot proceed to a next level. - When a student is absent on the first week of a semester without a previous notification, his/her registration and visa will be cancelled.
Levels	6 levels (Level 1 ~ Level 6) - New students are required to take a comprehensive placement test. Depending on their scores, their levels are determined.
Activities	Field Trips, Cultural Experiences, Speaking practice with UOS Students, Student Counseling, etc.
Tuition and Fee	- Registration fee : 50,000 KRW - Tuition : 1,500,000 KRW per semester

2 Eligibility For Admission

All applicants must graduate from their high school or have equivalent educational backgrounds and must meet Korean visa requirements.

3 Tuition And Fees

Tuition for 1 term (10weeks) is 1,500,000 KRW, and there is an additional registration fee 50,000 KRW. All the field trips and cultural activities are included in the tuition, but for the textbook, students need to purchase by themselves after level test, and it costs about 30,000~40,000 KRW per semester.

※ Applicants from key management countries designated by the Ministry of Justice in Korea (Including Mongolian, Uzbekistani, and Vietnamese) will be charged for tuition of one year (4 terms), and applicants will be charged for tuition of 6months (2 terms) for the issuance of D-4 (general trainee) visa. If a student leaves in the middle, tuition for the rest of the terms is refundable.

4 Facility

- You can use school facilities for free such as library and health center.
- We support all the students with their Korean lives such as D-4 visa extension, insurance, etc.

5 Benefits

- You can practice Korean language with students of the University of Seoul.
- You can participate in various kinds of field trips and cultural experience programs.
- We offer scholarships to outstanding students every semester.

6 Scholarship

- A. Full scholarship is given to a top 3 students of the entire KLCP classes from the previous term, and he/she must be enrolled for three terms or more.
 B. 20% tuition scholarship for a top student of each class
 C. 10% tuition scholarship for a second top student of each class
 D. 50% tuition scholarship for the advanced level of top 6 students
 * Students must be enrolled for more than three terms in a row.

7 Curriculum

1. Regular courses

- 4 terms : spring, summer, fall, and winter
- Each term lasts 10 weeks (200 hours in total)

semester	period	deadline for applicants in abroad		application period for residents in Korea	placement test
		Mongolian, Vietnamese, Uzbekistan, Chinese National, etc*	Other Countries		
Spring	Mar. 4, 2025 ~ May 15, 2025	December 23	December 31	Feb 3. ~ Feb 7.	Feb 26
Summer	May 28, 2025 ~ Aug. 6, 2025	March 10	March 24	May 1. ~ May 9.	May 23
Fall	Sept. 2, 2025~ Nov. 18, 2025	June 16	June 30	Aug 4. ~ Aug 8.	Aug 28
Winter	Dec. 1, 2025 ~ Feb. 10, 2026	September 15	September 30	Nov 3. ~ Nov 7.	Nov 26

- ※ Students from key management countries designated by the Ministry of Justice in Korea may have different deadlines, so be sure to contact them by e-mail before applying.
 ※ The schedules are subject to change without prior notice.
 ※ A class time can be changed and some classes may be held at afternoon.
 ※ Application from outside of Korea begins on the first day of the semester in previous year that applicants want to apply for (ex. An applicant for the fall term of 2025 can apply after the fall term of 2024 begins).
 ※ Resident in Korea means foreigner who can stay in Korea more than six months and do not require visa change to D-4.

2. Seasonal intensive course

We have three seasonal intensive courses : Summer (1 week and 2 weeks), Winter (1 week)

semester	period
Summer (2 Weeks)	Aug 7 th ~ Aug 21 st , 2025
Summer (1 Week)	Aug 14 th ~ Aug 21 st , 2025
Winter (1 Week)	Dec 30 th ~ Jan 6 th , 2026

※ The schedules are subject to change. Please contact to KLCP office for application dates and required documents.
 ※ Seasonal Intensive course may be cancelled if the minimum number of people is not fulfilled and/or other KLCP circumstances.

8 Field Trips And Culture Classes

Field Trips And Culture Classes			
• Taekwondo	• Nami Island	• National Museum of Korea	• the War Memorial of Korea
• Samulnori	• Boryeong Mud Festiva	• Korean Folk Village	• Changdeok Palace
• Gyeongbok Palace	• Traditional Korean music	• Making Korean handcrafts	
• Cooking Korean Food	• Visiting Cheongwadae	• K-POP Dance	
• Nanta Performance	• JUMP	• Korean Theater	

※ At least one activity among those above is provided each term.

9 Application

• All documents must be mailed to the original after completing the Online Admission at <https://wise.uos.ac.kr/langschoolstu>
 ※ Application documents to submit may be different according to applicants' nationalities and visa status. If you send an email to our coordinators below, you will receive accurate information about the application documents of your own.

- Applicants who speak Chinese (China, Taiwan, etc) : klcp@uos.ac.kr
- Other countries (Japan, Europe, Mongolia, etc) : uosklcp@uos.ac.kr

10 Submission Of Original Documents

Please visit the office of the Korean Language and Culture Program (KLCP) with your application documents or send them to the following address via postal service;

Korean Language and Culture Program Center
 Cheonnong Hall, 3F, Room 323, University of Seoul, 163 Seoulsiripdaero, Dongdaemun-gu, Seoul, 02504, KOREA
 ※ The address of KLCP may change after February 2025, so please check the website.

11 Refunds

1. The application fee is not refundable.

2. The refund policies are as follows.

- ① 100% of tuition is refundable for following conditions
 - If Visa or Extension of Stay are refused by Korean government.
 - If students cancel the registration before semester begins.
- ② After class begins, the amount of refund is as below.
 - ※ The refund is calculated per each month.
 - 2/3 tuition fee on that month: Before passing 1/3 total hours on that month when you ask for a refund.
 - 1/2 tuition fee on that month: Before passing 1/2 total hours on that month when you ask for a refund.
 - No refund : After passing 1/2 total hours on that month when you ask for a refund.
 - ※ 100% refund of remaining months.

3. Please note the followings.

- ① Students who want to apply for the refund should visit the office with an application form and a bankbook.
- ② For the overseas remittance, the wire transfer fee will be paid by the students
- ③ The refund will be taken within 10 business days (in Korea), 4 weeks (overseas remittance)

12 Insurance Policy

All students are required to buy adequate medical insurance to enroll in the UOS KLCP. Therefore, those who do not hold insurance must purchase the medical insurance which our university provides, and those who have bought insurance personally from their home country must submit the proof of the insurance to the office of the KLCP.

The submission due is the third week of a term, and if a student doesn't follow this rule, our university reports his/her disenrollment to the immigration office. Also, any certificates including transcripts or a proof of enrollment will not be issued to the expelled student.

13 Contact Information

KOREAN LANGUAGE AND CULTURE PROGRAM CENTER

- Cheonnong Hall, 3F, Room 323, University of Seoul, 163 Seoulsiripdaero, Dongdaemun-gu, Seoul, 02504, KOREA
- ※ The address of KLCP may change after February 2025, so please check the website.
- Tel: +82-2-6490-6672~6673
- Fax: +82-2-6490-6679
- Email: uosklcp@uos.ac.kr
- Website : <https://klcp.uos.ac.kr>



Campus Map



- | | | |
|---|---|--------------------------------|
| ① Cheonnong Hall | ⑮ The 21 st Century Building | ⑳ Wellness Center |
| ② UOS Innovation Complex | ⑯ Design and Sculpture Building | ㉑ Mirae Hall |
| ③ Architecture and Civil Engineering Building | ⑰ Birch Hall | ㉒ International House |
| ④ Changgong Building | ⑱ Information and Technology Building | ㉓ Music Building |
| ⑤ Liberal Arts Building | ㉔ Law School | ㉔ Kindergarten |
| ⑥ Baebong Hall | ㉕ Main Library | ㉕ The Centennial Memorial Hall |
| ⑦ University Center | ㉖ Student Dormitory | ㉖ Smart LAB Building |
| ⑧ Natural Science Building | ㉗ Architecture Structural LAB Building | ㉗ Outdoor Tennis Court |
| ⑩ Kyongnong Hall | ㉘ Civil Engineering Structural LAB Building | ㉘ Main Gate |
| ⑪ The 2 nd Engineering Building | ㉙ Media Hall | ㉙ Rear Gate |
| ⑫ Student Hall | ㉚ Main Auditorium | ㉚ Sky Pond |
| ⑬ University Press ROTC Building | ㉛ Main Stadium | |
| ⑭ Science and Technology Building | ㉜ University Museum | |

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